

TOWN OF NEWINGTON

RFP NO. 1, 2013-14

Energy Procurement and Consultant Services

ADDENDUM NO. 1

SEPTEMBER 18, 2013

The following additions, deletions, clarifications and changes are hereby provided and shall be considered an integral part of the Request for Proposal documents. This Addendum consists of one (1) page.

The following questions regarding the Request for Proposals document have been received by the Town and the Town's responses follow each question.

1. Question: Page 4, letter D: What is your definition/expectation for invoice consolidation? Answer: The Town considers consolidated billing to be one invoice for the charges of both the supplier and the distributor for the same meter. The Town's electricity invoices are currently consolidated. Separate payments are made for natural gas to both Connecticut Natural Gas and to Direct Energy. In the future the Town may wish to consolidate the natural gas bills. If the Town ever agrees to separate bills for its electricity accounts, it might elect to return to consolidated billing on the subsequent contract.
2. Question: Page 5, letter F: How many years of historical data does the Town want? Answer: Initially, the most recent calendar year or the most recent fiscal (July to June) year, whichever is the most appropriate. Over time, the Town would expect the Consultant to periodically receive and update the Town's usage and expand this historical base to identify trends and assist in making recommendations, more accurately projecting savings, etc.

END OF ADDENDUM NO. 1